



Transit Director

Purpose: To inspire people to follow Jesus with all their hearts by assisting the Family Ministry team in creating relevant and engaging environments and directing the Transit middle school ministry.

Reports to: Family Ministry Director

Schedule: 17-20 hours per week, Monday-Thursday, 12-15 hr and Sunday, 5 hours

Key Attributes:

- Above reproach; mature in Christ-like character
- High value for excellence
- A leader with a high capacity for organization, task completion, and relationships
- Ability to think creatively
- Excellent communication and follow-up skills
- Adaptable, willing to learn, and resourceful

Key Responsibilities

Execute Transit Weekly Programming:

- Schedule weekly host(s) & communicator
- Plan and execute weekly programming
- Maintain Planning Center Services accuracy
- Evaluate and critique Transit weekly
- Lead Transit leader meetings weekly
- Maintain physical environment
- Run social media account
- Oversee Transit production coach

Lead Transit volunteer team:

- Monitor the health and direction of small group leaders.
- Ensure small group leaders are trained & equipped.
- Onboard new small group leaders & volunteers.
- Maintain the integrity of all small group data in Planning Center.
- Set and maintain the leader room each Sunday.
- Provide up-to-date and accurate information to leaders and coaches early & often.

Miscellaneous Responsibilities: (4 hours)

- Attend necessary weekly, bi-weekly, and monthly meetings.
- Develop personal systems to maintain an organized approach to daily tasks.
- Assist with planning camps & retreats.
- Oversee baptism process for middle school students.
- Partner with parents and equip them to lead their family spiritually.

To Apply:

Please email your resume to apply@beachsidecc.org